

Supplemental Funding Request Form

Westminster College
SGA

Club Name:

Date:

Person Completing Form:

Name:

Position in Organization requesting funds:

E-Mail Address:

Reason for Funding Request:

Expected number of participants:

Location of the event:

Is this space able to be reserved?

Budget Breakdown

Item	Cost

If requesting funding for an event that is open to campus, please explain the benefit it will have for Westminster students:

Return to:

Email address:

Campus Mailbox Number:

Why is the organization using supplemental funding and not the allocation process?

Have there been any attempts to generate funding outside of SGA allocated money?

Are there any other campus groups that will be partnering with your club or organization for this event? If so, what is the group and how much are they contributing?

Are there any additional reservations that need to be made? If so, please explain.

Any additional information that is important to this request:

You will need to meet with the SGA Finance Chair, please list any available days and times when you (or another representative well versed in this form and event) can meet.

Return to:
Email address:
Campus Mailbox Number: