

# Undergraduate Research NCUR Grant: Guidelines



## Overview and Timeline

### What is NCUR?

The National Conferences on Undergraduate Research (NCUR), established in 1987, is dedicated to promoting undergraduate research, scholarship, and creative activity in all fields of study by sponsoring an annual conference for students. Through this annual conference, NCUR creates a unique environment for the celebration and promotion of undergraduate student achievement, provides models of exemplary research and scholarship, and helps to improve the state of undergraduate education. For more information check out: <http://www.cur.org/what/events/students/ncur/2020/>

### Westminster College NCUR Application Timeline 2019/2020:

October 18th: Deadline for Student Submission of Form Parts 1 and 2 to their Faculty Mentor.

October 30th: Deadline for Faculty Member to submit Form Parts 1, 2 and 3 to Drinko Center.

October 30-November 8<sup>th</sup>: Drinko Center and the URAC committee review applications, consulting with Faculty Mentor and Department Chair when necessary

November 11th: Drinko Center Notifies student applicants of their award status.

December 6th: Deadline for travel awardees to complete the online NCUR application.

January 2020: NCUR Notification of Decision on Abstracts.

February 20120: Deadline for Conference Registration

March 25<sup>th</sup>-28<sup>th</sup> 2020: NCUR Conference

## PART 1: Guidelines

### Eligibility and Conditions

The student must be enrolled as a degree-seeking student at Westminster College at the time of the conference and be in good academic standing.

Students who receive NCUR funding are NOT eligible for other Individual Research or Travel Grants in the same academic year.

The student must make a presentation at NCUR.

Projects must be conducted under the mentorship of Westminster College faculty.

To receive NCUR funding, a completed NCUR Travel Grant Application must be submitted following the deadlines delineated above.

Award recipients are required to participate in the Undergraduate Research & Arts Celebration in the year of their grant.

Students who fail to attend NCUR or who fail to participate in the URAC will be responsible for paying back their grant to the college in full.

### \*I certify that I have read and agree to the above conditions

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Student applicant)

### Funding

The NCUR award will cover **up to \$500** toward conference registration, transportation and lodging. Student will be responsible for any additional costs beyond \$500. Overall total costs per student are predicted to be around \$1,000. Hotel will be arranged by the Drinko center, while students will be responsible for completing online registration and booking flights in a timely manner.

### Application Checklist

Applications will not be considered until the complete set of application documents are received. The following components compose a complete application (forms comprise the rest of this document).

\_\_\_\_\_ Part 1: Signed and completed Guideline Form (this page) \_\_\_\_\_ Part 2: Applicant and Presentation Information Form

\_\_\_\_\_ Part 3: Signed and completed Faculty Sponsor Form (please provide this form to your faculty member with the remainder of your completed application: parts 1 and 2)

Completed applications should be submitted by Faculty Mentors either electronically to [ugresearch@westminster.edu](mailto:ugresearch@westminster.edu) or in print, Box 128 or Patterson Hall 315

### Questions?

Contact the Co-Directors of Undergraduate Research (Dr. Karen Resendes and Dr. Pamela Richardson) at the email address above or drop by the Undergraduate Research Office, Patterson Hall 315, during our office hours.

Undergraduate Research NCUR Grant:  
Application

**Part 2: Applicant and Presentation Information Form**

**Applicant Information:**

Name \_\_\_\_\_

Campus Box # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_

Major/Degree Program \_\_\_\_\_ Anticipated Graduation Date \_\_\_\_\_

**Presentation Information:**

Title of Presentation \_\_\_\_\_

Abstract (use the abstract submitted you intend to submit to NCUR, 300 Word limit.)

[http://www.cur.org/what/events/students/ncur/2020/ncur\\_2020\\_abstract\\_guidelines/](http://www.cur.org/what/events/students/ncur/2020/ncur_2020_abstract_guidelines/)

Justification (This statement should provide reasoning as to why the NCUR audience is appropriate for your presentation, rather than attending a discipline-specific conference (for example, quality of project, unique interdisciplinary perspective, or the only opportunity to present at a conference).

Undergraduate Research NCUR Grant:  
Application

**Part 3: Faculty Sponsor Form and Signature Page**

Student Name: \_\_\_\_\_

Faculty Mentor Name: \_\_\_\_\_

**Faculty Support Statement:**

Please comment on the student's statement and provide information that supports why this student is a good candidate for presentation at NCUR, especially in contrast to attending a discipline specific conference. Please keep in mind that faculty are considered to be a selection point for the NCUR application process. If your student has provided you with a weak abstract and/or justification please send the materials back to them for modification or indicate here whether or not you support the funding of their application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Faculty mentor)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Co-Director of Undergraduate Research)