Cluster Course Proposal Instructions

Revised Fall 2018

The deadline for course proposals to be received by the Curriculum Committee for inclusion in the Fall Semester Schedule of Classes is January 20 of the previous spring semester. The deadline for course proposals to be received by the committee for inclusion in the Spring Semester Schedule of Classes is March 20 of the previous spring semester.

In order to have a thorough and timely evaluation of courses being submitted to the Curriculum Committee for approval as cluster courses, faculty are asked to submit:

1. Copies of the proposed course syllabi\* that demonstrate links between the disciplines/courses in readings, assignments, papers, labs/projects, presentations, etc. Syllabi must also contain:
	* Course and cluster descriptions
	* Course and cluster outcomes
	* Course and cluster outcomes assessment plans
	* Possible text(s) and assignments
	* Grading criteria
2. A completed Cluster Course Proposal Form.

\*Note: Instructors may submit a common syllabus for both courses in the cluster. However, if you are submitting both a New Course Form and a Cluster Course Form, you must submit TWO syllabi. The first is for the New Course form and should reflect how this course would exist as a stand-alone course; this syllabus is used by the Curriculum Committee and the general faculty when approving the new course. The second syllabus should be tailored for the cluster course as described in this document. The Curriculum Committee uses this syllabus to approve the cluster request.

Cluster Course Proposal

Revised Fall 2018

Cluster Name:

Please provide a description of the cluster for the Schedule of Classes:

Offered (check one): \_\_ Every year \_\_ Alternating years \_\_ Other (please explain):

Course 1 Information

Instructor: Department:

Course Title:

Course Catalog Number:

Type of credit (check all that apply):

\_\_ Major \_\_ Minor

\_\_ IP (please specify):

\_\_ Other (please explain):

Prerequisites (if any):

Is this a new course?

Course 2 Information

Instructor: Department:

Course Title:

Course Catalog Number:

Type of credit (check all that apply):

\_\_ Major \_\_ Minor

\_\_ IP (please specify):

\_\_ Other (please explain):

Prerequisites (if any):

Is this a new course?

Please provide an explicit statement addressing how you will meet and assess each of the cluster outcomes or direct us to the appropriate section of your syllabus.

1. Approach problems and enduring issues using the methods and concepts of more than one discipline.
2. Evaluate the strengths and weaknesses of disciplinary inquiry.
3. Communicate effectively, evaluate critically, and conduct thorough and efficient research.

Signatures:

Course 1 Instructor: Date:\_\_\_\_\_\_\_\_\_

Course 2 Instructor: Date:\_\_\_\_\_\_\_\_\_

**I have read this proposal, discussed the courses with the faculty member, and recommend that it be approved as a cluster course.**

Course 1 Chair: Date:\_\_\_\_\_\_\_\_\_

Course 2 Chair: Date:\_\_\_\_\_\_\_\_\_