



Change to Commuter Status Request

According to the Westminster College Handbook for Students, **commuter status** is defined as residing at a legal home permanent address with the student's parent(s) or legal guardian(s) that is currently on file with Student Affairs. Students wishing to commute must live within the following distance:

- 30 driving miles from the College as confirmed by Google maps from the address of 319 S. Market St. New Wilmington, PA 16172

As the Student [Handbook](#) explains, "The College reserves the right to take disciplinary action against students who violate the Housing Requirements policy." Sanctions may include restitution for room and board charges amount of \$3,200.00.

A change to commuter status may affect your financial aid. Please call the Financial Aid Office for specific details.

Current students must submit notification of change to commuter status by June 1. While incoming students must provide notice before the first day of the semester they are starting at Westminster College. Late notification will result in a \$125 administrative fee.

In order to notify the College of your change in status, please complete the information below. We will use this information below to review your address on file and ensure that it is within the 30 driving mile range from the College. Please allow our office 2 weeks to review this prior to a decision being rendered.

The student's parent(s) or legal guardian(s) will be included in the decision letter for awareness of the residential change and a reminder of our policies regarding commuter status.

If you change your address please reach out to Student Affairs to update your Commuter Information and Permanent Address.

V:SP22

The following information is required of students who wish to change to commuter status, please print legibly:

Student Name: _____ ID# _____

Effective Semester: _____ Spring 20____ _____ Fall 20____

Commuting Address: _____

*****Remember, this *MUST* be the legal home permanent address of the parent(s) or legal guardian(s) that is listed on file and *MUST* be within the mile range of campus stated above.*****

Parent or Legal Guardian Contact Email: _____

Driving mileage to campus: _____ miles

Student Signature

Date

Parent or Legal Guardian Name (Printed)

Date

Parent or Legal Guardian Name (Signature)

Date

Return Form by **June 1** to:
Patrick Bussiere
Director of Residence Life
Bussiepj@westminster.edu