

Acadeum Course Application

NOTE: This application must be submitted to the Registrar’s Office at least 3 weeks before the end of the appropriate Westminster semester’s add/drop period. Late applications may not be considered.

Dropping a Course: To drop an Acadeum Course, the request MUST be submitted to the Registrar’s Office by the Westminster semester’s add/drop deadline or the host institution’s posted last drop date, whichever comes first. Host institution’s add/drop deadline can be found on the Acadeum website.

Student Name _____ Date _____

Student ID # _____ Major(s) _____

Academic Classification: FY _____ SO _____ JR _____ SR _____

Anticipated Graduation (month and year) _____

Attending Academic Year: _____ Semester: Fall _____ Spring _____ Summer _____

Is the student taking classes at Westminster during this term? Yes _____ No _____

If yes, how many credits with Westminster _____

IMPORTANT NOTES:

- 1. Students pay the appropriate Westminster tuition and fees for courses taken through Acadeum.**
- 2. For example, a 2026 Summer course at Westminster is \$530/credit. For a 3-credit class that would be a total of \$1,590 plus any applicable fees.**
- 3. Students must pay Acadeum tuition and fees prior to registration and bring their receipt to the Registrar’s Office. Students who do not pay will not be registered.**

The Acadeum Consortium Policy is available on the Academics page of My.Westminster. Please be sure to read through the policy in its entirety.

Please attach the *required* Acadeum college’s course description

Acadeum College	Acadeum College Course Number & Title	Credits	WC Course that Best Maps to Acadeum Course	Student Completed Pre/Corequisites for Course	Acadeum College State Location
Ex: Virginia Wesleyan University	MBE-204: Accounting 2	3	ACC 202	Yes	Virginia

(please see back of form)

WESTMINSTER COLLEGE

In what state will the student be living when taking the Acadeum course: _____

Student's explanation for taking a course through Acadeum:

Approval:

Signature of Student Date

Signature of Academic Advisor Date

Signature of the Course Subject Area's Department Chair/Program Director Date

Signature of Registrar Date

Signature of VPAA Date

RETURN PAPER FORM TO THE REGISTRAR'S OFFICE
Old Main 104
between 8am – 4:30pm Monday – Friday
(Please allow 5-7 business days for processing)