

WESTMINSTER COLLEGE | NEW STUDENT ORIENTATION

Orientation Leader Work Agreement

The Orientation Team Commitment

Orientation Leaders (OLs) are responsible for welcoming new students and their families, assisting with preparation and direction of the Orientation program, and acquainting new students with campus resources, engagement opportunities and policies. Orientation Leaders will promote diversity, equity, and inclusion in all interactions, as well as assist the Residence Life team on First-Year Move-In Day.

Primary Expectations & Responsibilities

- Be present and fully participate in the Orientation training program, which will introduce you to concepts and frameworks for working with first-year students.
- Be available for new students and their families to answer questions during Move-In and throughout the Orientation weekend.
- Actively and intentionally engage with new students through group discussions, community building activities, and all Orientation sessions and programs.
- Work collaboratively, and with patience, with other Orientation Leaders and be a supportive teammate.
- Serve as a positive role model and resource for new students, exercising inclusive practices.
- Maintain a positive attitude towards first-year students, the position, and toward all campus offices and resources.
- Abide by all College policies, including the student code of conduct and housing regulations.

Additional Expectations & Responsibilities

- Demonstrate enthusiasm and challenge yourself to move outside your comfort zone.
- Discourage the use of alcohol, drugs and illegal substances during Orientation.
- Refrain from the use of alcohol, drugs or illegal substances during training and orientation.
- Avoid bringing to or encouraging students to visit fraternity houses and off campus houses/apartments, unless it is an approved campus event, during the Orientation period.
- Wear the designated Orientation t-shirt at the designated times.

By accepting this position, I understand I will be entrusted with mentoring and guiding new incoming students, creating a welcoming, inclusive environment and introducing vital campus resources that support student success. I acknowledge I must return to campus early to attend all of training and participate in the Orientation program.

Name (printed)

Signature

T-Shirt Size: _____

Date: _____

Dietary Restrictions: _____
