Students who wish to enroll for more than 19 semester hours of study in any one semester must apply for permission to carry an academic overload by petitioning the dean of the College. Permission for an academic overload will be based on the following criteria:

- Second semester status or higher
- A GPA of 3.000 or higher in the previous semester

For questions regarding tuition costs when enrolled over 19 semester hours, please contact the Business Office at (724) 946-7149. Full-time students may take 12 to 19 semester hours for the normal semester full-time tuition charge. Some courses are tuition-exempt in overload situations only (i.e. PE, MUS lessons, MUS ensembles). All policies pertaining to Academic Overload can be located in the Academic Policies section of your college catalog.

This section to be filled out by the Student.

Student Name: ___________________________ Student ID#: ____________ Class: (FY,SO, JR, SR) ______

Intended Graduation Date: ______________ Major(s) (list all): ______________________________

I would like to take ______________ semester hours in the Fall semester, 2018.

List all courses beyond 19 semester hours:

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<th>Section (ex. 01)</th>
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Please attach a separate page with your rationale for requesting an overload (ex. specific programmatic requirements; attain or maintain class status; educational enrichment), and a printed copy of your schedule. Rationale must be provided in order for your petition to be considered.

Student Signature: ___________________________ Date: ______________

Advisor Comments/Support: By signing below, you agree to support this student’s petition.

Advisor Signature: __________________________________ Date: ______________

Division/School Chair Signature: ___________________________ Date: ______________

OFFICE USE ONLY

Last Semester GPA: __________ Cumulative GPA: __________ APPROVED: [ ] DENIED: [ ]

Associate Dean Signature: ___________________________ Date: ______________